

Ryan S. Rebke

Online Portfolio: www.RyanRebke.com

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Experiential Overview

- NAIT Digital Media Design diploma program, web/Flash specialization.
 - Bachelor of Arts degree, psychology major.
 - University yearbook editor.
 - Operations Supervisor for a local computer retail outlet.
 - Proven initiative and achievement in academics and volunteer activities.
 - Experienced in website design and development for professional clients.
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Skills Summary

Web/Flash Design and Development

- **Website layout and styling** (HTML/XHTML, CSS)
 - **Interactive media design** (JavaScript/DHTML, Flash, AS2, AS3)
 - **Application development and database integration** (PHP, MySQL, XML, Flash, AS2, AS3)
 - **Graphic design, photo editing and image formatting** for the web (Photoshop, Illustrator, other graphic and media design software)
 - Experience designing, developing and launching websites for client businesses.
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Leadership and Management

- As **Operations Supervisor** for CompuSmart, developed and implemented new operations procedures and standardized inter-store shipping procedures for multiple locations.
 - As **Yearbook Editor** and student council member for Taylor University College, assembled a volunteer yearbook team and managed production of the yearbook project.
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Written Communications

- As an undergraduate student at Taylor University College, developed **strong written communication skills** through the composition of **research papers** in multiple faculties.
 - As **Yearbook Editor** for Taylor University College, edited 88 yearbook pages for grammar, punctuation, capitalization, and spelling as well as composing several articles for publication.
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Education

September 2007 - present **Northern Alberta Institute of Technology** – Digital Media Design diploma *Edmonton, AB*
• Graduation pending (April 2009).

September 2002 - April 2005 **Taylor University College** – Bachelor of Arts degree, psychology major (graduated with distinction) *Edmonton, AB*
• Received **Senior Award in Psychology** (2004).

Employment History

December 2005 - June 2007 **CompuSmart** – Operations Supervisor/Keyholder *Edmonton, AB*

- Hired as shipper/receiver, later promoted to **Operations Supervisor** and **Keyholder**.
 - Awarded **first pay raise six months early** in recognition of excellent work performance.
 - Overhauled the organization and layout of two store warehouses.
 - Developed and implemented **new operations procedures**, effectively eliminating RMA backlog, tech department transfer delays, and inventory inaccuracies.
 - Simplified and **standardized the inter-store shipping procedure** for all Edmonton locations.
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January 2008 - September 2008 **Blockbuster Video** – Customer Service Representative *Leduc, AB*
• Performed front-end customer service and operations tasks.

Volunteer Involvement

Yearbook Editor

- Assembled a volunteer yearbook team and managed production of the 2004/05 Taylor University yearbook.
 - Served as a voting member of student council and managed the yearbook budget.
 - Contributed to photography, article writing, spread layout and page design.
 - Edited and approved all images, articles, and page designs before submitting spreads for publication.
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Retreat Volunteer/Public Speaker

- Volunteer annually at a mother-daughter retreat focused on cultivating positive self-image and healthy relationships.
- Speak on “boundaries in relationships” and “how guys see girls.”
- Co-coordinator for male volunteers.